

AVDVERTISEMENT FOR THE POST OF PRINCIPAL, JVM, Shyamali, Ranchi

Ref. No: JVM/056/01/18

Date: 10.01.2018

Jawahar Vidya Mandir(JVM), Shyamali, Doranda, Ranchi, Jharkhand (under JVM Education Society)is one of the leading CBSE affiliated English Medium School (Class 10+2 level) in the state of Jharkhand of national and international repute.

JVM Education Society invites application from committed, result oriented, suitably qualified and experienced individuals for appointment as **PRINCIPAL** in Jawahar Vidya Mandir(JVM) . The School is a leading educational institution having more than 5600 students, 140 teachers and staff, with modern infrastructure to impart quality education and cares for holistic development of its students. The school has been showing outstanding performance for last several years both in Secondary and Senior Secondary Examinations. Besides a good number of students of the school qualify in IITs, NITs, Medical and other important examinations every year.

The details of post and eligibility criteria are indicated below:

1. Post, Number of Post, Age Limit, Remuneration:

Name of the Post	No. of Post	Upper Age (As on 01-04-2018)	Remuneration Per Month(All Inclusive)	Remarks
PRINCIPAL	01	57 Years	As per 7 th Pay Commission	Higher starting pay may be considered for outstanding candidate

2. Essential Eligibility Criteria:

Qualification	Experience (As on 01-04-2018)
A Post Graduate along with BEd /MEd from recognized university/institution with excellent academic track record. The aspirant must have secured at least 60% marks throughout his/her academic career. The qualification acquired through distance mode shall not be accepted.	Minimum 02(Two) years of experience as Principal / Vice Principal in English Medium School (Class 10+2 level) and 15 years of teaching experience as PGT in CBSE English Medium School. The experience as Principal / Vice Principal in CBSE English Medium school (Class 10+2 level) shall be preferred.

3. Cut off Date: 01-04-2018 (for Age and Experience)

4. Job responsibilities (indicative not exhaustive):

- i. To manage the entire gamut of academic, administrative and extra-curricular activities of the school.
- ii. To implement the acts, statutes and rules relating to education as directed by the Government, CBSE Board and other related authorities.
- iii. To ensure high degree of discipline and academic atmosphere in the school.
- iv. To have thorough knowledge of all Acts relating to Education system of the country.

5. Place of Posting: Ranchi

6. Last date and time of receiving application form: 31-01-2018 till 13:00 Hrs

7. Other benefits:

(a) Medical Facilities: Shall be provided Free medical facilities for self and dependent spouse as per prevailing practice.

(b) Accommodation Facilities: Shall be provided as per Prevailing Practice.

8. Procedure of Application :

Interested candidates meeting the above requirements may apply by visiting “**Careers**” section of school website www.jvmshyamali.com. Candidates may download the application form and send the duly filled in Form after affixing recent passport size photograph along with self attested copies of all the Certificates and Testimonials in support of his/her application, by Registered post/Courier/ Speed Post to **Secretary , JVM Education Society, C/o Mr. Saji Nair, Administrative Officer, JVM Shyamali, PO: Doranda, Ranchi-834002 (Jharkhand)**. The envelope containing the application shall be superscribed as “**Application for the post of Principal, JVM, Shyamali**”.

Scanned copy of application is also to be sent in email : jvmedusociety@gmail.com – it is mandatory.

9. Selection Mode: Personal Interview. The management at its discretion may change the mode of selection, if required.

10. Duration of Engagement: The post is on Regular basis. However, the selected candidate on appointment shall be under probation for a period of one year, which may be extended for a further period of six months at the discretion of the JVM Education Society without assigning any reason thereof. The confirmation to the appointed post shall be only after successful completion of the probation period.

11. General Conditions :

- Incomplete application, application not in prescribed format, not legible or without the required enclosures, not filling the relevant experience details will be summarily rejected without assigning any reasons and no correspondence in this regard will be entertained.
- Candidates called for interview should produce all original documents at the time of Interview, failing which such candidates will not be permitted to appear for the interview.
- Before applying, candidate should ensure that he/she fulfils the eligibility criteria and other norms mentioned in this advertisement.
- Mere submission of application and fulfilling the eligibility criteria gives no right to any person to appear for interview and/or employment.
- The application is liable to be rejected at any stage of recruitment process, if any information provided by the candidate is found to be false or is not found to be in conformity with eligibility criteria mentioned in the advertisement.
- Shortlisted candidates called for personal interview will be reimbursed “to and fro” AC II tier fare or Air fare in Economy class by shortest route on production of ticket. The candidates travelling by road shall be reimbursed at actual limited to AC II tier fare.
- The joining of the selected candidate will be subject to him/her being found medically fit by the Medical Board appointed by JVM Education Society.
- Canvassing in any form will disqualify the candidate.
- Any update, corrigendum etc. of this advertisement will be posted on our website only. Hence candidates are requested to regularly visit the website www.jvmshyamali.com.
- The Age and Experience may be relaxed for deserving candidates which is at the sole discretion of the Management.
- No correspondence will be entertained about the outcome of the application and selection process.
- Only Indian Nationals are eligible to apply.
- Management reserves the right to cancel the advertisement/ selection process any time without any prior information.
- Any dispute with regard to the recruitment against this advertisement will be under the legal jurisdiction of Ranchi (Jharkhand) district only.
