

JAWAHAR VIDYA MANDIR, SHYAMALI, RANCHI-2

INVITATION TO TENDER

Ref: JVM/OT-09/2016-17

Date 09.11.2016

Sub: Manufacture and supply of Teacher's Table in Jawahar Vidya Mandir, Shyamali.

<b>DESCRIPTION OF WORK.</b>	MANUFACTURE AND SUPPLY OF TEACHER'S TABLE IN JVM SHYAMALI, RANCHI
<b>LAST DATE, TIME AND PLACE OF RECEIPT OF TENDER.</b>	ON OR BEFORE 30.11.2016 BY 12.00 PM IN OFFICE OF PRINCIPAL JVM SHYAMALI, RANCHI-83402 JHARKHAND.
<b>DATE &amp; TIME OF OPENING OF TENDER.</b>	30.11.2016 AT 1.00 PM IN JVM SHYAMALI, RANCHI
<b>REFERENCE NO. OF TENDER .</b>	<u>JVM/OT-09/2016-17</u>

Dear Sir,

We have pleasure in enclosing herewith the tender document as detailed below related to Manufacture and supply of Teacher's Table in JVM Shyamali and would invite you to submit your best offers in sealed cover so as to reach us on or before the due date and time as mentioned above.

- |      |              |   |                       |
|------|--------------|---|-----------------------|
| i)   | Annexure-I   | : | Instruction to tender |
| ii)  | Annexure-II  | : | Techno-commercial     |
| iii) | Annexure-III | : | Price format          |

Thanking you,

Yours faithfully,  
For Jawahar Vidya Mandir Shyamali

( A.K. SINGH)  
Principal

**( Instruction of tender)**

**1.0 SUBMISSION OF TENDER:**

1.1 Tender shall be submitted in separate sealed cover, in two parts, as mentioned below.

**1.2 Part-I :TECHNO COMMERCIAL BID (Unpriced)**

Part-1 of the offer shall contain a copy of the complete invitation to Tender duly signed and stamped by the bidders as a token of acceptance to the terms and conditions of the Invitation of Tender at Annexure-II

**1.3 Part-II: PRICE BID**

The price bid shall be submitted in the prescribed format enclosed at Annexure-III both sealed envelopes viz Part-I and Part-II shall be put in a separate sealed cover which shall superscribe "Tender Number & date "The sealed cover containing sealed Part-I & Part-II envelopes shall be sent to the following address.

Shri A.K. Singh  
Principal  
Jawahar Vidya Mandir Shyamali,  
P.O.Doranda, Dist. Ranchi-834 02  
**Jharkhand**

1.4 Price bid will be opened only for techno-commercially eligible tenderer.

1.5 JVM reserve the right to accept any bid or reject any or all bids without assigning any reason thereof.

1.6 Offers not submitted as per the requirement of JVM as indicated in the "Invitation to Tender" are likely to be rejected.

**2.0 SCOPE OF WORK/SERVICE**

Manufacture and supply of Teacher's Table as per specification of Annexure-II.

3.0 **Cost of Tender Document**

The tender (techno-commercial part-I) must be accompanied by Cost of Tender Document which is **non-refundable**, in the form of a Demand Draft/At Par Cheque drawn on any Nationalized Bank in favour of Jawahar Vidya Mandir, Ranchi for a value of Rs. 500/- (Rupees Five hundred only). Tender not accompanied by cost of Tender shall be liable for rejection

4.0 **Validity of Rates:**

The rate quoted by the tenderer shall remain valid for a period of 3 months from the date of opening of Price bids.

5.0 **Payment Terms**

100% payment shall be released within 20 days after Manufacture and supply of Teacher's Table on submission of bill along with receipted challan and certified copy from supervisor of the School.

6.0. **RESPONSIBILITY :**

The Manufacturer shall be responsible for the timely supply of the Teacher's Table. The items shall be manufacture and delivered at JVM Shyamali School within 30 days from receipt of order copy.

7.0 Before quoting the rate please clarify your queries/doubt (if any) from Mr H.P. Singh Supervisor in the School on every official day between 9.00 am to 12.00 pm.

## ANNEXURE-II

### Techno-commercial- ( Part-I )

Sl. no	Description of Duel Desks	Confirmation the following points as mentioned below .
1.	Teacher's Table with drawer (1" thick MDF Board of Teak colour) fitted over 1"dia 18 gauge steel pipe frame with nuts and bolts, including smoke gray colour over a coat of steel primer to the iron frame with all complete with all material. <b>Teacher table</b> - Size :- 3'x2'x 2½', Drawer size- 10"x14"x6", with complete finishing. <b>(Qty. reqd. 55 nos.</b>	
2.	Cost of Tender Rs. 500/- (Rupees Five hundred only) in favor of Jawahar Vidya Mandir, Shyamali,Ranchi	
3.	Payment Terms- After 20 days of satisfactorily supplied by the firm.	
4.	Validity of Tender- The rate quoted by the tenderer shall remain valid for a period of 3 months from the date of opening of Price bids.	
5.	Mention the Taxes In % (if applicable )	
6.	Mentioned the warranty period of Teacher's Table.	
7.	Teacher's Table manufactured and supplied within 30 days	
8.	F.O.R JAWAHAR VIDYA MANDIR, SHYAMALI,RANCHI.	

This is to certify that I / We before signing this tender have read and fully understood about the requirement of the Teacher's Table for JVM Shyamali, Ranchi.

Signature of the Tenderer with Seal

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## ANNEXURE – III

### PRICE SCHEDULE FORMAT - ( Part-II)

Sl. no	Description of Duel Desks	Reqd. qty.	Unit Rate	Total Price
1.	Teacher's Table with drawer (1" thick MDF Board of Teak colour) fitted over 1"dia 18 gauge steel pipe frame with nuts and bolts, including smoke gray colour over a coat of steel primer to the iron frame with all complete with all material. <b>Teacher table</b> - Size :- 3'x2'x 2½', Drawer size- 10"x14"x6" , with complete finishing. (Qty. reqd. 55 nos.)	55 nos.		
2.	<b>TAXES -Mentioned in % (if applicable)</b>			

#### Declaration by the Bidder:

I have carefully gone through the Tender Document (TENDER NO: JVM/OT-09/2016-17 dated 09/11/2016) regarding Manufacture and Supply of Teacher's Table are acceptable to me.

Signature of the Tenderer  
With seal