



JAWAHAR VIDYA MANDIR EDUCATION SOCIETY
SHYAMALI, RANCHI – 834002

(Affiliated to CBSE, New Delhi vide Affiliation no.3430004, School Code.:66230)
Phone: 0651-2411221, 2411665, Website: www.jvmshyamali.com email: jvmshyamali@yahoo.com)

ADVERTISEMENT FOR THE POST OF PRINCIPAL, JVM Shyamali, Ranchi

Ref. No: JVMES/Principal/Adm./12/2026

Date: 18.01.2026

Jawahar Vidya Mandir (JVM), Shyamali, Doranda, Ranchi, Jharkhand (under JVM Education Society) is one of the leading CBSE affiliated English Medium School (Class 10+2 level) in the state of Jharkhand of national and international repute.

JVM Education Society (JVMES) invites application from committed; result oriented, suitably qualified and experienced individuals for appointment as PRINCIPAL in Jawahar Vidya Mandir (JVM). The School is a leading educational institution having more than 5600 students, 140 teachers and staff, with modern infrastructure to impart quality education and cares for holistic development of its students. The school has been showing outstanding performance for last several years both in Secondary and Senior Secondary Examinations. Besides, a good number of students of the school qualify in IITs, NITs, Medical and other important examinations every year.

The details of post and eligibility criteria are indicated below:

1) Post, Number of Post, Age Limit, Remuneration

Name of the Post	No. of Post	Upper Age (As on date of Advertisement)	Remuneration Per Month (All inclusive)	Remarks
PRINCIPAL	01	55 years	Level 12 as per 7th Pay Commission	Higher starting pay may be considered for outstanding candidate

2) Essential Eligibility Criteria

Qualification	Post Qualification Experience * (As on date of Advertisement)
A Post Graduate along with B.Ed / MEd from recognized university/institution with excellent academic track record. The aspirant must have secured at least 60% marks throughout his/her academic career. The qualification acquired through distance mode shall not be accepted.	Minimum 15 years of teaching experience as PGT in CBSE affiliated English Medium School (Class 10+2 level), out of which minimum 03 (three) years of experience should be as Principal/ Vice Principal/ Headmaster. OR Minimum 20 years of teaching experience as PGT in CBSE affiliated English Medium School (Class 10+2 level), out of which at least last 05 (five) years of experience should include experience as Head of the Department or in any administrative capacity.

***NOTE:** The PGT teaching experience will be considered as post qualification if that has been gained after acquiring Post Graduate & BEd/ MEd qualification, as per the details mentioned under 'Essential Eligibility Criteria'.



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3) Documentary Evidence for Post Qualification Work Experience:

The candidate is required to submit documentary evidence for establishing work experience, which the candidate has mentioned in the application form, as per the following:

a) For all experiences except as Principal/ Headmaster –

Candidates must submit work experience certificates/ any other document(s) (issued by Employer & establishing the credentials) for all employments mentioned in the application form. These certificates/ documents should clearly indicate the date of joining, date of relieving, designations, **nature of duties** or specific areas of experience, relevance of the experience to the applied post.

NOTE: In case the candidate claims to have experience as Head of the Department or in any administrative capacity, the Experience Certificate/ Any other document(s) (issued by Employer establishing the credentials) should clearly mention the period and nature of such experience.

In absence of documents establishing the credentials from any past employer, the corresponding work experience will not be considered. Consequently, if the candidate fails to meet the minimum required post-qualification experience due to such omission, it may result in the rejection of their candidature.

However, for current employment, in case the Experience Certificate/ Any other document(s) (issued by Employer establishing the credentials) is available for the post currently held by the candidate, establishing the date of joining & nature of duties, then as a proof of continuity of present employment last 03 (three) months' Pay Slips, from the date of advertisement, shall be accepted.

b) For experience as Principal/ Headmaster –

For past employment: Experience/Service Certificate (with date of joining and separation) or Any other document(s) (issued by Employer establishing the credentials).

For current employment:

- i. Experience Certificate or Offer letter/Appointment letter/ Any other document(s) (issued by Employer establishing the credentials) and
- ii. Pay slips for proof of continuity of present employment i.e. Last 03 (three) months' Pay Slips from the date of advertisement.

NOTE:

1. Self-declaration regarding nature of jobs / specific areas of experience / experience in the relevant fields etc. will not be considered / accepted.
2. Non-submission of the documents as mentioned above for establishing



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requisite experience may lead to rejection of the candidature.

4) Cut-off Date: Date of Advertisement (for Age and Experience)

5) Job responsibilities (indicative not exhaustive):

- i. To manage the entire gamut of academic, administrative and extra-curricular activities of the school.
- ii. To implement the acts, statutes and rules relating to education as directed by the Government, CBSE Board and other related authorities.
- iii. To ensure high degree of discipline and academic atmosphere in the school.
- iv. To have thorough knowledge of all Acts relating to Education system of the country.

Other Criteria: Candidate should have:

- Sound knowledge of CBSE curriculum, NEP-2020, academic planning, examinations, and school administration.
- Excellent communication skills, leadership qualities, and proficiency in English.
- Ability to guide teachers, mentor students, and interact effectively with parents and stakeholders

6) Place of Posting: Ranchi

7) Last date and time of receiving application form: 08.02.2026 till 1300 Hrs

8) Other benefits:

- a) Medical Facilities: Shall be provided as per prevailing practice.
- b) Accommodation Facilities: Shall be provided as per Prevailing Practice.

9) Procedure of Application:

Eligible candidates may apply by visiting the “Careers” section of the school website: www.jvmshyamali.com. Candidates may download the application form and send the duly filled-in form, affixing a recent passport-size photograph, along with Self-Attested copies of the following documents:

- i) Matriculation / Secondary Board level Certificate or Mark sheet / Municipal birth certificate, in support of age.
- ii) All semesters' / All years' mark sheets or consolidated mark sheet and Degree Certificate in support of requisite qualification
- iii) PAN Card and Aadhar card
- iv) Any other document establishing the credentials



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Note:

a) Wherever percentage (%) of marks is not awarded by the University / Institute and only grades (e.g., CGPA / OGPA / GGPA / SGPA etc.) are awarded, the candidates shall be required to mention equivalent percentage in their application and required to submit grade to percentage conversion document from University / Institute in support of their claim. Unless prescribed by the University, method of determining percentages from grade will be on the principle of proportion as per the following formula;

On a 10-point scale grade of 6.0 will be considered as 60%.

b) For the purpose of calculating the aggregate final marks, the aggregate marks of all years / semesters / trimesters would be taken. Rounding of percentage (%) will not be acceptable under any circumstances i.e. 59.99 % will not be rounded off as 60 %.

The application, with requisite documents, must be sent by **Registered Post / Courier / Speed Post** to:

The Secretary

JVM Education Society
C/o Mr. Prince Mitra, HR Executive & PRO
JVM Shyamali
PO: Doranda
Ranchi – 834002 (Jharkhand)

The envelope containing the application **must be superscribed** as: **“Application for the post of Principal, JVM, Shyamali”**.

Scanned copy of the application must also be sent by email to

jvmedusociety@gmail.com - **IT IS MANDATORY.**

10) Duration of Engagement: The post is on Regular basis. However, the selected candidate on appointment shall be under probation for a period of one year, which may be extended for a further period of six months at the discretion of the JVM Education Society without assigning any reason thereof. The confirmation to the appointed post shall be only after successful completion of the probation period. The existing age for superannuation is 60 years.

11) General Conditions:

- Incomplete application, application not in prescribed format, not legible or without the required enclosures, not filling the relevant experience details will be summarily rejected without assigning any reasons and no correspondence in this regard will be entertained.



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- If any certificate etc. is issued in a language other than Hindi / English, candidates are advised to submit a certified translation of the same in either Hindi or English language.
- Before applying, candidate should ensure that he/she fulfils the eligibility criteria and other norms mentioned in this advertisement.
- Out-station candidates, shortlisted for personal interview, will be reimbursed Travelling Allowance (TA) i.e. "to and fro" AC II tier fare or Air fare in Economy class by shortest route on production of ticket & boarding pass (as applicable). The candidates travelling by road shall be reimbursed at actual limited to AC II tier fare.
- Shortlisted candidates shall produce all original certificates/documents in support of their claim as further scrutiny of the application shall be undertaken on the date of Personal Interview and if any claim made in the application is not found substantiated, the candidate will not be allowed to appear for the interview and also no TA shall be paid.
- The joining of the selected candidate will be subject to him/her being found medically fit by the Medical Board appointed by JVM Education Society.
- Canvassing in any form will disqualify the candidate.
- Mere submission of application and fulfilling the eligibility criteria gives no right to any person to appear for interview and/or employment.
- The application is liable to be rejected at any stage of recruitment process, if any information provided by the candidate is found to be false or is not found to be in conformity with eligibility criteria mentioned in the advertisement.
- Any update, corrigendum etc. of this advertisement will be posted on our website only. Hence candidates are requested to regularly visit the website www.jvmshyamali.com.
- No correspondence will be entertained about the outcome of the application and selection process.
- Only Indian Nationals are eligible to apply.
- JVMES reserves the right to cancel the advertisement/ selection process any time without any prior information.
- The decision of JVMES in all matters relating to eligibility, acceptance or rejection of applications, penalty for false information, mode of selection, conduct of interviews, selection and posting of selected candidates will be final and binding on the candidates and no enquiry / correspondence will be entertained in this regard.
- Any dispute with regard to the recruitment against this advertisement will be under the legal jurisdiction of Ranchi (Jharkhand) district only.

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APPLICATION FOR THE POST OF PRINCIPAL

1. Name of the candidate :
(Block letters)
2. Father's/Mother's/Husband's Name:
3. Date of Birth :
4. Age as on Date of Advertisement:
5. Permanent address :
6. Present address :
7. Contact No. /Mobile No. :
8. Email address :
9. Qualification (from matriculation onwards) :-

Space for
Photograph

Sl No	Qualification (As per Advertisement Criteria)	% age of Marks	University/ Board	Subjects Offered
(a)	Matriculation/ Secondary (X)			
(b)	Intermediate/ Sr. Secondary (XII)			
(c)	Graduation (B.A./B.Sc./B.Co)			
(d)	Main Subject in Hons.			
(e)	Post-Graduation (M.A./M.Sc./M.Com)			
(f)	Main Subject in PG			
(g)	B. Ed			
(h)	M. Ed			
(i)	CTET / TET			
(j)	Ph.D			
(k)	Diploma in _____			
(l)	Any other Qualification			

