

JAWAHAR VIDYA MANDIR, SHYAMALI, RANCHI-2.

INVITATION TO TENDER

Ref: JVM/PS/OT-06/2024-25

Date 04.11.2024

Sub: Manufacture and supply of Duel desk in Jawahar Vidya Mandir, Shyamali.

DECRPTION OF WORK.	MANUFACTURE AND SUPPLY OF DUEL DESKS IN JVM SHYAMALI, RANCHI
LAST DATE, TIME AND PLACE OF RECEIPT OF TENDER.	ON OR BEFORE 18.11.2024 BY 12.00 PM IN OFFICE OF PRINCIPAL JVM SHYAMALI, RANCHI-83402 JHARKAHND.
DATE & TIME OF OPENING OF TENDER.	18.11.2024 AT 1.00 PM IN JVM SHYAMALI, RANCHI
REFRENECE NO. OF TENDER .	JVM/PS/OT-06/2024-25

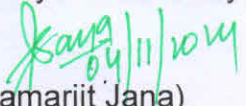
Dear Sir,

We have pleasure in enclosing herewith the tender document as detailed below related to Manufacture and supply of Duel desk in JVM Shyamali and would invite you to submit your best offers in sealed cover so as to reach us on or before the due date and time as mentioned above.

- i) Annexure-I : Instruction to tender
- ii) Annexure-II : Techno-commercial
- iii) Annexure-III : Price format

Thanking you,

Yours faithfully,  
Jawahar Vidya Mandir Shyamali

  
( Samarjit Jana)  
Principal  
Principal  
Jawahar Vidya Mandir  
Shyamali, Ranchi - 834 002.

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## ( Instruction of tender)

1.0 **SUBMISSION OF TENDER:**

- 1.1 The party should belong to Ranchi District.
- 1.2 Only those party can participate in tender enquiry who has GST NUMBER.
- 1.3 Price should be inclusive GST.
- 1.4 Tender shall be submitted in separate sealed cover, in two parts, as mentioned below.

**Part-I :TECHNO COMMERCIAL BID (Unpriced)**

Part-1 of the offer shall contain a copy of the complete invitation to Tender duly signed and stamped by the bidders as a token of acceptance to the terms and conditions of the Invitation of Tender at Annexure-II

**Part-II: PRICE BID**

The price bid shall be submitted in the prescribed format enclosed at Annexure-III both sealed envelopes viz Part-I and Part-II shall be put in a separate sealed cover which shall superscribe "Tender Number & date "The sealed cover containing sealed Part-I & Part-II envelopes shall be sent to the following address.

Principal  
Jawahar Vidya Mandir Shyamali,  
P.O.Doranda, Dist. Ranchi-834 02  
**Jharkhand**

- 1.5 Price bid will be opened only for techno-commercially eligible tenderer .
- 1.6 JVM reserve the right to accept any bid or reject any or all bids without assigning any reason thereof.
- 1.7 Offers not submitted as per the requirement of JVM as indicated in the "Invitation to Tender" are likely to be rejected.

2.0 **SCOPE OF WORK/SERVICE**

Manufacture and supply of Duel Desk as per specification of Annexure-II.

*Rang*  
04/11/24  
Principal  
Jawahar Vidya Mandir  
Shyamali, Ranchi - 834 002. Pages 2/5

### 3.0 Cost of Tender Document

The tender (techno-commercial part-I) must be accompanied by Cost of Tender Document which is **non-refundable**, in the form of a Demand Draft/At Par Cheque drawn on any Nationalized Bank in favour of Jawahar Vidya Mandir, Ranchi for a value of Rs. 1000/- (Rupees One Thousand only). Tender not accompanied by cost of Tender shall be liable for rejection

### 4.0 Validity of Rates:

The rate quoted by the tenderer shall remain valid for a period of 1 year from the date of opening of Price bids.

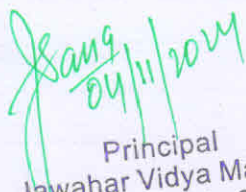
### 5.0 Payment Terms

100% payment shall be released within 20 days after Manufacture and supply of Duel desks on submission of bill along with receipted challan and certified copy from supervisor of the School.

### 6.0. **RESPONSIBILITY :**

The Manufacturer shall be responsible for the timely supply of the Duel Desks. The items shall be manufacture and delivered at JVM Shyamali School within 60 days from receipt of work order copy.

7.0 Before quoting the rate sample may please be seen in the School on every **official day between 9.00 am to 12.00 pm.**

  
Principal  
Jawahar Vidya Mandir  
Shyamali, Ranchi - 834 002.

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**ANNEXURE-II**

Sl. no	General requirement:-	Confirmation the following points as mentioned below .
1.	<p>Single seater Duel Desk made of steel tubular frame of 1" square steel pipe of 16 gauge waterproof 19 mm thick Solid ply board laminated with Mysore teak glossy sunmica. Size as mentioned below:</p> <p>i) Duel Desk top 21"X14",                      ii) Seat 21"X10",                      iii) Back 21"X6"                      iv) front cover between shelf and top 21"X5",                      v) shelf will be same board, polished but without sunmica Back will be slightly inclined.                      vi) Leg space 11" with an hook on each desk,                      vii) All painted and polished rubber shoes on 4 legs.                      viii) You have to be use nut and volt instead screw. ( Qty. reqd. 450 nos.)</p>	
	<p>Single seater Duel Desk made of steel tubular frame of 1" square steel pipe of 16 gauge waterproof 19 mm thick Solid ply board laminated with Mysore teak glossy sunmica. Size as mentioned below:</p> <p>i) Duel Desk top 20"X12",                      ii) Seat 20"X10",                      iii) Back 20"X6"                      iv) front cover between shelf and top 20"X5",                      v) shelf will be same board, polished but without sunmica Back will be slightly inclined.                      vi) Leg space 9 1/2 " with an hook on each desk,                      vii) All painted and polished rubber shoes on 4 legs.                      viii) You have to be use nut and volt instead screw. ( Qty. reqd. 70 nos.)</p>	
2	Please quote your rates inclusive of GST.	
3	Consent regarding validity of tender for a period of 1 year from the date of opening of Price bids.	
4	Payment shall be released within 20 days.	
5	F.O.R (Jawahar Vidya Mandir, Shyamali,Ranchi)	
6	Name, address & telephone number of the agency / firm.	
7	Name, Designation, Address and telephone No. of authorized person	
8	Copy-of PAN card issued by Income Tax Department	
9	GST No. (Please attach)	
10	<p>Details of Cost of tender documents:</p> <p>a) Amount:                      b) Demand Draft / Banker's Cheque No:                      c) Date of issue:                      d) Name of issuing Bank:</p>	

This is to certify that I / We before signing this tender have read and fully understood about the requirement of the Duel Desk for JVM Shyamali, Ranchi Signature of the Tenderer with Seal

## ANNEXURE – III

## PRICE SCHEDULE FORMAT

Sl. no	Description of Duel Desks	Unit Rate	GST	Total Price
1.	<p>Single seater Duel Desk made of steel tubular frame of 1" square steel pipe of 16 gauge waterproof 19 mm thick Solid ply board laminated with Mysore teak glossy sunmica. Size as mentioned below:</p> <p>i) Duel Desk top 21"X14",            ii) Seat 21"X10",            iii) Back 21"X6"            iv) front cover between shelf and top 21"X5",            v) shelf will be same board, polished but without sunmica            Back will be slightly inclined.            vi) Leg space 11" with an hook on each desk,            vii) All painted and polished rubber shoes on 4 legs.            viii) You have to be use nut and volt instead screw.            ( Qty. reqd. 450 nos.)</p>			
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2.	GST(Mentioned in figure)			

Declaration by the Bidder:

I have carefully gone through the Tender Document (TENDER NO: JVM/PS/OT-06/2024-25 dated 04/11/2024) regarding Manufacture and Supply of Duel Desk are acceptable to me.

Signature of the Tenderer  
With seal